EVALUATIONS | DOCUMENT PREPARATION CHECKLIST

Vr. J.R. Ezhil - Puducherry, Tamil Nadu & India

1. OWNERSHIP & TITLE DOCUMENTS

[ ] Registered Sale Deed / Title Deed / Gift or Partition Deed
[ ] Prior Parent Deeds establishing chain of title
[ ] Latest Encumbrance Certificate (EC)

2. REVENUE & SURVEY EXTRACTS

[ ] Patta / Chitta / Adangal or Town Survey Land Register (TSLR) Extract
[ ] Field Measurement Book (FMB) / Site Sketch showing boundaries
[ ] Latest Property Tax / Land Revenue Receipt

3. PLANNING & BUILDING APPROVALS

[ ] Approved Layout Plan / Building Plan (Pondicherry Planning Authority / Local Body)
[ ] Building Permit, Occupancy / Completion Certificate (if applicable)
[ ] Structural drawings or construction BOQ (for engineering / cost assessments)

4. PURPOSE-SPECIFIC DOCUMENTS

[ ] Bank valuation request letter / sanction reference (for Mortgage / SARFAESI)
[ ] Lease / rental agreements (for tenanted or income-producing assets)
[ ] Scope brief, valuation date & regulatory section (for Sec 247 / Capital Gains / Legal)

OFFICE CONTACT

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